MECHANICAL PERMIT APPLICATION PERMIT # _____

Crockery Township
17431 – 112th Avenue
Nunica, MI 49448
Phone (616) 837-6868
Fax (616) 837-7838

AUTHORITY: PA 230 OF 1972, AS AMENDED
COMPLETION: MANDATORY TO OBTAIN PERMIT
PENALTY: PERMIT CAN NOT BE ISSUED

I. JOB LOCATION

Name of Owner/Agent	Has a building permit been obtained for this project? ☐ Yes ☐ No ☐ Not Required		
Street Address & Job Location (Street No. and Name)	City/Village	Township	County

II. CONTRACTOR HOMEOWNER INFORMATION

☐ Contractor ☐ Homeowner	Name		License Number	Expiration Date
Address (Street No. and Name)		City	State	Zip Code
Telephone Number ( )		Federal Employer ID Number (or reason for exemption)		
Workers Compensation Insurance Carrier (or reason for exemption)		MESC Employer Number (or reason for exemption)		

III. TYPE OF JOB

☐ **Single Family** ☐ **Other**	☐ New ☐ Alteration	☐ LP Tank ☐ Special Inspection	☐ Pre-manufactured Home Setup (State Approved) ☐ Manufactured Home Setup (HUD Mobile Home)	☐ **State Owned** ☐ **School**

IV. PLAN REVIEW REQUIRED

See below for plan review requirements before completing this section. Plans and specifications must be submitted for one- and two-family dwellings when the input rating of the building heating/cooling system exceeds 375,000 BTU's.
What is the input rating of the heating system in this building?_____
What is the building size in square feet?_____
Have plans been submitted? ☐ **YES** ☐ **NO** ☐ **NOT REQUIRED**

Plans are required for all building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal except:

1. One- and two-family dwellings when the total building heating/cooling system input rating is 375,000 BTU's or less.
2. Alterations and repair work determined by the mechanical official to be of a minor nature.
3. Business, mercantile, and storage buildings having HVAC equipment only, with one fire area and not more than 3,500 square feet.
4. Work completed by a governmental subdivision or state agency costing less than $15,000.00.

PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED.

V. APPLICANT SIGNATURE

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subjected to civil fines.

Signature of Licensee or Homeowner (Homeowner signature indicates compliance with Section VI. Homeowner Affidavit)

VI. HOMEOWNER AFFIDAVIT

I hereby certify the mechanical work described on this permit application shall be installed **by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the State Mechanical Code and **shall not be enclosed, covered up,** or put into operation until it has been inspected and approved by the Mechanical Inspector. I will cooperate with the Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

COMPLETE APPLICATION ON BACK SIDE

VII. FEE CLARIFICATIONS

ITEM #2, RESIDENTIAL HEATING SYSTEM:
This item is used for the installation of a heating system in a new residential structure. Items #10; Gas Piping and #18 Duct; **SHOULD NOT BE** charged. Replacement systems should be itemized.

VIII. FEE CHART – Enter the number of items being installed, multiply by the unit price for total fee.

	FEE	# ITEMS	TOTAL
1. Application Fee **(non-refundable)**	$30.00	**1**	**$30.00**
2. Residential Heating System (includes duct & pipe)	$50.00		
3. Gas/Oil Burning Equipment- New and/or Conversion Units	$30.00		
4. Residential Boiler	$30.00		
5. Water Heater	$5.00		
6. Flue/Vent Damper	$5.00		
7. Solid Fuel Equip. (includes chimney)	$30.00		
☐ Gas Burning Fireplace			
8. Chimney, Factory built – Installed separately	$25.00		
9. Solar; set of 3 panels (includes piping)	$20.00		
10. Gas Piping; each opening – new installation	$5.00		
11. Air Conditioning (includes split systems)	$30.00		
12. Heat Pumps; Complete Residential	$30.00		
13. Bath & Kitchen exhaust	$5.00		
Tanks - 14. Aboveground	$20.00		
15. Underground	$25.00		
16. Humidifiers	$10.00		
17. Piping – minimum $25.00	$.05/ft.		
Outdoor Wood Fire Boilers	$30.00		

	FEE	# ITEMS	TOTAL
18. Duct – minimum $25.00	$.10/ft.		
19. Heat Pumps; Commercial (pipe not included)	$20.00		
Air Handlers/Heat Wheels 20. Under 10,000 CFM	$20.00		
21. Over 10,000 CFM	$60.00		
22. Commercial Hoods	$15.00		
23. Heat Recovery Units	$10.00		
24. V.A.V. Boxes	$10.00		
25. Unit Ventilators	$10.00		
26. Unit Heaters (Terminal Units)	$15.00		
27. Fire Suppression/Protection - minimum $20.00	$.75 per head		
28. Evaporator Coils	$30.00		
29. Refrigeration (Split System)	$30.00		
30. Chiller	$30.00		
31. Cooling Towers	$30.00		
32. Compressor	$30.00		
33. Rough-in/Gas Pressure Test	$45.00		
34. Additional Inspection	$45.00		
35. Final Inspection	$45.00	**1**	**$45.00**
36. Failed Inspection	$45.00		

Make checks payable to "CROCKERY TOWNSHIP"

TOTAL FEES **$**

IX. *INSTRUCTIONS FOR COMPLETING APPLICATION*

GENERAL: Electrical work shall not be started until the application for the permit has been filed with Crockery Township. All installations shall be in conformance with the Electrical Code. **No work shall be concealed until it has been inspected.** The telephone number for Crockery Township is (616) 837-6868. When ready for an inspection call the township providing as much advance notice as possible. The township will set up the inspection with the inspector; they will need the job location, permit number, and a contractor contact number.

EXPIRATION OF PERMIT: A permit remains valid as long as work is progressing and inspections are requested and conducted for a period of one year. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. A PERMIT WILL BE CANCELED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSURANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELED PERMITS CANNOT BE REFUNDED OR REINSTATED.

IF WORK BEGINS BEFORE THE PERMIT IS PULLED THE FEES WILL BE DOUBLED.
THE CONTRACTOR/OWNER WILL BE INVOICED FOR ANY FAILED INSPECTION.
09/2011